

SCRUTINY COMMITTEE

MONDAY 9 MARCH 2009
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of the Meeting held 12 January 2009

1 - 4

4. Call In of any Cabinet, Cabinet Member or Officer Key Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the Scrutiny Committee or Scrutiny Panels. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the Scrutiny Committee.

Strategic Reports

5. Refresh of the Local Area Agreement

5 - 8

To consider and comment on the review and refresh of the Local Area Agreement.

Monitoring Reports

6. Annual Review of the Use of the Suspension of the Call-in Procedure

9 - 10

To consider and comment on how often and in what circumstances the suspension of call-in was used.

7. Forward Plan of Key Decisions

11 - 20

To consider the latest version of the Forward Plan.

8. Agenda Plan 2008-09

21 - 22

To review the agenda plan for 2008-09.

9. Date of Next Meeting

Monday 6 April 2009 in the Bourges/Viersen Committee Rooms.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Alex Daynes on 01733 452447 as soon as possible.

Committee Members:

Councillors: J Holdich (Chairman), I Walsh (Vice-Chairman), J Goodwin, M Fazal, S Lane, Y Lowndes, N North, N Sandford, D Seaton and M Todd

Substitutes: Councillors: C Day, D Fower and J R Fox

Further information about this meeting can be obtained from Alex Daynes on telephone 01733 452447 or by email – alexander.daynes@peterborough.gov.uk

**MINUTES OF A MEETING OF THE SCRUTINY COMMITTEE HELD ON
MONDAY 12 JANUARY 2009 AT THE BOURGES/VIERSEN ROOM - TOWN HALL**

Present: Councillors J Holdich (Chairman), J Goodwin, M Fazal, S Lane,
Y Lowndes, N North, N Sandford, M Todd and C Day

Also Present: Maggie Kirkbride, Parent Governor
Richard Astle, Greater Peterborough Partnership

Officers Present: Sue Bennett, Financial Planning & Business Manager
John Blair, Head of Strategic Finance and Performance Improvement
Andrew Edwards, Head of Strategic Property
Nigel Green, Head of ICT
John Harrison, Executive Director - Strategic Resources
Jo Proud, Strategic Improvement Manager
Louise Tyers, Performance Scrutiny Manager
Margaret Welton, Principal Lawyer - Contracts and Procurement
Alex Daynes, Cabinet Officer

1. Apologies for Absence

Apologies were received from Councillors Seaton and Walsh.

2. Declarations of Interest and Whipping Declarations

Maggie Kirkbride declared an interest for item 7 as a Parent Governor of Voyager School.
Councillor Lowndes declared an interest as a Governor of Voyager School.

Councillors Holdich and Sandford declared an interest in item 8 as they sat on the GPP
Executive Board and GPP Board respectively.

3. Minutes of the Meeting held 10 November 2008

The minutes of the meetings held on 10 November 2008 were approved as a correct record.

**4. Consideration of the Cabinet Agenda for 24 November and 15 December 2008 and Call
In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no call-in requests.

5. Budget 2009/10 and Medium Term Financial Plan to 2011/12

The Committee received a report outlining the proposed budget for 2009/10 and the Medium
Term Financial Strategy (MTFS) to 2011/12 on which the Scrutiny Committee had been
invited to make comment. The purpose of this report was to review aspects of the proposals
relevant to the functions and remit of this Committee. The Committee was asked to
comment on the draft budget 2009/10 and medium term financial plan to 2011/12 in so far as
it related to the remit of the Committee.

The Executive Director - Strategic Resources highlighted issues from the MTFFS including rises in Council Tax rates, effects of efficiency savings and the fees and charges that contributed to the income of the Council.

Observations and questions were raised and responses given including:

- A 2.1% increase on spending per school pupil is guaranteed. Some schools might receive more funding than this and therefore a 5.1% rise overall in education spending would be seen.
- Funding from central government will ensure 2 years worth of free swimming for children and elderly people.
- Meetings were to take place within the Local Government Association to lobby government over the level of funding for the concessionary bus pass scheme.
- The department responsible for bus shelter repairs could afford a one off funding cut for one year but this would not be sustained in the long term.
- Community Leadership Funds should be used in priority cases where Council departments could not carry out the work or would take a long time to begin the work.
- The reduction of 400 staff is possible due to more efficient working within Council departments. The 400 staff reduction need is due to the combination of efficiency savings and budgetary requirements.
- A consultation will take place concerning the Council Tax rise of 2.5%.
- Some aspects of Phase 3 have already begun in preparation for a 1 April 2009 start.
- Delivery of Adult Social Care services will not be affected as efficiency savings enable a reduction in budget.
- The future opening hours of the Jack Hunt swimming pool are not known. This information will be brought back to the Committee.
- A definition of the budget area concerning School Crossing Wardens, "Service to be examined in 2009/10 to see if this can be delivered in a different way", will be reported back to the Committee.

Members of the Committee expressed concern at the level of funding proposed for the Council's scrutiny function at a time when more work was being directed to that section. Members recommended that comments went to Cabinet to advise of this concern and that more resources were allocated to the scrutiny function.

ACTION AGREED:

To request that Cabinet review the level of funding for Scrutiny function.

6. ICT Managed Service

The Committee received a report on the progress made in reviewing service delivery options for the ICT service in line with the options set out in the budget and medium term financial plan policy framework over the last two years. The report was submitted following a previous request from a member of the Committee for this information. Members were requested to note the report.

Councillor Sandford received advice from the legal representative regarding the use of the information that he had received concerning this item. Councillor Sandford was advised that he could use the information, in the form of a letter, to formulate questions but could not quote directly from the letter.

The Committee was advised that following investigations by council officers, a managed service was deemed to provide best value for money and efficiency for the ICT service. Three contractors were still in negotiations with the Council and it was estimated that a supplier would be chosen by May 2009.

Observations and questions were raised and responses given including:

- Not all contractors who tendered could envisage making a profit on providing the service and therefore these contractors withdrew from negotiations.
- Many of the contractors could have also provided further services to the council if required.
- The three remaining contractors could all provide an improved service for less cost.
- Efficiency savings have already been made within ICT and it is expected that a further 10% would be saved through the managed service.
- All contractors tendered with the instruction that services were not to go offshore. However, if the needs of the Council changed - such as 24 hour phone cover - some services could be located offshore.
- Benchmarking work has been carried out and savings of up to 20% have been seen in Councils with a managed ICT service.

ACTION AGREED:

To note the report.

7. Safe Access to the Voyager School

A report was submitted following a request by the Scrutiny Committee at their meeting on 29 September 2008 for a progress report on the implementation of previous recommendations of the Committee requesting a review of the access routes for pupils attending the Voyager School. Members of the Committee were asked to consider and comment on the progress of the recommendations made at the meeting on 7 March 2007.

The Chairman of the Committee recommended that the Performance Scrutiny Manager arrange to meet with the relevant Officers to move the review work forward.

The Committee raised concerns it had about the absence of a review and the implications that this could have upon the safety of children accessing the school. Members advised that as the review was requested by the Committee it was not for Officers to determine not to carry out a review. Members further discussed the range of works that might need to be carried out following a review.

ACTION AGREED:

- 1) To request the Performance Scrutiny Manager meet with officers to move forward with the review.
- 2) The Performance Scrutiny Manager report back with the name of the Section that carries out street lighting inspections.

8. Performance Monitoring 2008/09 - Quarter 2

The Director of the Greater Peterborough Partnership (GPP) addressed members of the Committee to advise on developments within the GPP and also to update the Committee on issues relating to the Local Area Agreement (LAA).

Observations and questions were raised and responses given including:

- It is the policy of the Community Strategy and LAA to provide a range of different housing types for Peterborough.
- Developers are submitting applications for fewer large houses which is a national trend.
- The growth agenda for the city is still aspired to.

Members discussed issues concerning the numbers of houses that were planned to be built in the Peterborough area.

A report was submitted to the Committee to provide Members with information on the performance of the council between 1 July and 30 September 2008. Members were requested to note the report and identify any areas of concern they may wish to examine in greater depth.

The Strategic Improvement Manager updated the Committee on the quarter 2 (up to the end of September 2008) performance figures and how they compared, so far, to the expected quarter 3 reports. Members were advised that the figures had not seen a great change but were progressing satisfactorily. The Committee was advised that of all of the Local Authorities in Peterborough's benchmarking group, Peterborough was the only authority to fully understand the 189 indicators that had been set and how they could be delivered. The Committee was further advised that a Play survey, accounting for 20 of the indicators, would be published soon.

Members were advised that the scrutiny function within the council was being assessed to see how to better monitor and challenge the LAA targets more effectively. Committee members were advised that this work would seek to involve Councillors where possible.

ACTION AGREED:

To note the report.

9. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

The Performance Scrutiny Manager advised that a refreshed LAA would be submitted to the Committee in February.

ACTION AGREED:

To note the report.

10. Agenda Plan 2008-09

The Committee noted the current work programme.

11. Date of Next Meeting

The date of the next meeting to be Monday 16 February 2009, 7pm.

The meeting began at 7.00 pm and ended at 8.30 pm

CHAIRMAN

Scrutiny Committee	Agenda Item No. 5
9 March 2009	Public Report

Report of the Director of the Greater Peterborough Partnership

Report Author – Pippa Gardner, (Interim) GPP Manager

Contact Details – pippa@gpp-peterborough.org.uk; 07967 188513

Refresh of the Local Area Agreement

1. PURPOSE

The Local Area Agreement 2008/11 is a 3-year contract with central government that is reviewed and refreshed on an annual basis.

This report is to present to Scrutiny Committee the draft changes to the LAA.

2. RECOMMENDATIONS

We recommend that Scrutiny Committee accepts the proposed changes to the Local Area Agreement 2008/11.

Please note that it is only possible to present a draft version of the refreshed targets in this report as there are some outstanding negotiations that have not been completed – this is primarily due to a delay in the receipt of weighted Place Survey data and ongoing negotiations with central government (most notably, the Home Office) on some of the indicators. A further update will be provided at the meeting on Monday 09 March.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

This is the annual refresh of the Local Area Agreement 2008/11 which is the three year action plan for the achievement of the vision and outcomes of the Sustainable Community Strategy, which in turn forms the basis of the Council's Corporate Plan.

4. BACKGROUND

Peterborough's current Local Area Agreement was negotiated in early 2008 and was signed off in April 2008. Owing to delays at national level in providing baseline data and in particular to the fact that several indicators are based on the results of the new national Place Survey which did not take place until autumn 2008, a number of National Indicators in all Local Area Agreements did not have targets at that stage.

This refresh has given us the opportunity to tidy up these loose ends and ensure that we have targets in place for all national indicators.

It also offered an opportunity to review a number of existing targets to determine whether these should be refreshed to reflect changed circumstances, particularly those targets relating to the economic downturn.

5. KEY ISSUES

We have decided not to take the opportunity to refresh the key housing and economic targets this year. Although we recognise that the existing targets are likely to be unachievable given

current economic circumstances, we also believe that it would be impossible to set realistic targets in these areas now for the next two years, given the considerable uncertainty about how the economy will perform in that period. We have therefore opted to keep the targets as they are for 2009/10 but to refresh them for the final year of this LAA (2010/11). This does mean that our performance dashboard will show 'red' against our housing and economy outcomes throughout the next year.

The national indicators that are being changed in the refresh are set out below. As noted above, some of the baselines are still being resolved with government agencies and some of the targets from the Place Survey are still under negotiation. Full details of the new targets will be presented to Scrutiny Committee on 9 March.

NI	Title	Comment	08/09	09/10	10/11
1	% of people from different backgrounds getting on well together	Place Survey Baseline = 65%	Targets to be developed		
4	% of people who feel that they can influence decisions in their own locality	Place Survey	34.1%	36%	39%
6	Participation in regular volunteering	Place Survey	Targets to be developed		
17	Perceptions of anti-social behaviour	Place Survey	Targets to be developed		
30	Re-offending rate of prolific and priority offenders		Targets to be developed		
32	Repeat incidents of domestic violence	Was deferred last year.	42%	28%	TBD
50	Emotional health of children	From recent TellUs survey	62.9%	Agree with GO-East that there is no intermediary target	69%
56	Obesity among Primary School children	Baseline = 16.09%	15.7%	15.3%	14.9%
111	First time entrants into the youth justice system	Baseline still under discussion	-5% of baseline	-5% of baseline	-5% of baseline
123	Stopping Smoking	Baseline = 586 quitters	946	939	931
130	Social care clients receiving Self Directed Support	Baseline = 132 per 100K	755	2395	2555
163	Proportion of population aged 19-64 qualified to Level 2 or higher	Baseline = 59.5%	60.5%	61.5%	63%
171	VAT registration rate	Baseline = 54.0 (Rate per 10K of population)	57.2	57.9	58.6

6. IMPLICATIONS

The implications of the targets in the Local Area Agreement are significant in that our progress in achieving them will form part of our performance assessment in the new Comprehensive Area Assessment.

7. CONSULTATION

Significant consultation has taken place between GO-East Theme Leads, Priority Lead Directors, Outcome Lead Officers and key partners within the delivery teams for each outcome impacted by targets involved in the LAA Refresh 2009.

8. EXPECTED OUTCOMES

Discussion around the current information contained within the LAA Refresh 2009 as an update to Scrutiny Committee members.

9. NEXT STEPS

Delegated authority for sign-off of the final refresh of the Local Area Agreement will then be requested from the Leader of the Council (Cllr Peach) and the Deputy Chief Executive of Peterborough City Council (Ben Ticehurst).

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Further updates will be included in a short presentation to Scrutiny Committee on Monday 09 March 2009.

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SCRUTINY COMMITTEE	Agenda Item No. 6
9 MARCH 2009	Public Report

Report of Solicitor to the Council and Monitoring Officer Review of Suspension of Call-in Procedure

**Report Author – Helen Edwards, Solicitor to the Council and Monitoring Officer
Margaret Welton, Principal Lawyer (Governance and Commercial)
Contact Details – Tel: 01733 452539 or 452226**

Annual Review of the Use of the Suspension of the Call-in Procedure

1. PURPOSE

To report to Scrutiny Committee under its terms of reference paragraph 4.1.4, part 3, section 4 of the Constitution to review and/or scrutinise decisions or actions taken in relation to any suspension of the call-in procedure during the period December 2007 to December 2008.

2. RECOMMENDATIONS - Scrutiny Committee is requested to:-

- (a) Note the report in respect of the 12th month period December 2007 to December 2008;
- (b) ask the Monitoring Officer to continue to monitor use of the suspension of call-in procedure; and
- (c) seek a further report from the Monitoring Officer in 12 months time for the period up to December 2009.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT - The contents of this report underpins the Council's objectives, namely, an effective and accessible Council as contained in the Corporate Plan.

4. BACKGROUND - At Scrutiny Committee on 17th February 2008 Members agreed to:-

- (a) ask the Monitoring Officer to continue to monitor and review the use of suspension of call-in in relation to executive decisions; and
- (b) receive this further report from the Monitoring Officer for the 12 month period December 2007 to December 2008.

5. KEY ISSUES -

- (a) Most executive decisions are made subject to the right for Members to call-in those decisions in line with the Constitution.
- (b) There are circumstances where call-in may be suspended under the Constitution (Scrutiny Committee Rules, paragraph 14, part 4, section 8):-
 - where a decision being taken by the Executive is urgent or because it has become urgent during the call-in period;
 - where the Council or the public interest would be seriously prejudiced by any delay caused by a call-in of the decision.

- (c) The Chair of Scrutiny will only consent to suspending call-in if he agrees the matter is urgent following consultation with the Monitoring Officer. The record of the decision shall state why the matter is urgent.
- (d) During the 12 months December 2007 to December 2008 there has only been one occasion where the call-in procedure has been suspended.
- (e) On that occasion it related to an executive decision to permit the increase in the published admission number at Arthur Mellows Village College by an additional 30 pupils in year 7 from September 2008 and subsequent years. The reason for the urgency was that any delay by reason of call-in would have left insufficient time before the end of the term for the school to advise parents of the outcome of individuals' applications to be placed at the school.
- (f) As call-in has been suspended infrequently for the period in question, no further action is intended by the Monitoring Officer. However, steps will continue to ensure that officers do not seek suspension of call-in except in genuinely urgent cases.

6. IMPLICATIONS

There are no implications at present but the Monitoring Officer will keep this under review.

7. CONSULTATION

There has been consultation with Democratic Services as to use of the suspension of call-in for the period referred to in the report.

8. EXPECTED OUTCOMES

Officers continue to reserve a request for suspension of call-in only for genuinely urgent cases where it cannot be avoided.

9. NEXT STEPS

These are the same as under paragraph 8 above.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

The Council's Constitution and executive decisions published on the website.

11. APPENDICES

None to this report.

SCRUTINY COMMITTEE	Agenda Item No. 7
9 MARCH 2009	Public Report

Report of the Deputy Chief Executive

Report Author – Louise Tyers, Performance Scrutiny Manager

Contact Details – 01733 452284 or email louise.tyers@peterborough.gov.uk

FORWARD PLAN – MARCH TO JUNE 2009

1. PURPOSE

- 1.1 This is a regular report to Scrutiny Committee, outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any areas for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The Committee may wish to include some of the items highlighted on the Plan onto their future work programme or to request additional information from the Executive before a decision is made. Any comments about the format of the Plan would also be welcomed.
- 3.3 In accordance with the Council's Executive procedure rules, the Cabinet or Cabinet Member will not make any key decision until at least five clear days after the receipt of the report relating to that decision. The Group representatives of the Scrutiny Committee are sent a copy of these reports at the same time as the Cabinet Member and any comments can be passed onto the Member before a decision is made.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. EXPECTED OUTCOMES

- 5.1 That the Committee notes the latest version of the Forward Plan, agrees any areas for inclusion within the Committee's work programme and submits any observations concerning the Plan to the Executive.

6. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

7. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN

1 MARCH 2009 TO 30 JUNE 2009

APPENDIX 1

FORWARD PLAN OF KEY DECISIONS – 1 MARCH 2009 TO 30 JUNE 2009

During the period from 1 March 2009 to 30 June 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Governance Support Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to lindsay.tomlinson@peterborough.gov.uk or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

- Older People's Accommodation Strategy
- Lady Lodge Arts Centre

MARCH - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Section 4/4 Input to Regional Spatial Strategy (RSS) Review</p> <p>To give advice to East of England Regional Assembly on proposed review of the Regional Spatial Strategy to 2031</p>	March 2009	Cabinet	External and key stakeholders including neighbouring local authorities, land agents and chamber of commerce	<p>Peter Heath-Brown Planning Policy Manager Tel: 01733 863796 peter.heath-brown@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p>Older People's Accommodation Strategy</p> <p>To agree the next phase of implementation of the Older People's Accommodation Strategy</p>	March 2009	Cabinet	Consultation will be undertaken with relevant stakeholders as appropriate	<p>Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p>Food Waste Treatment</p> <p>To consider and agree the preferred method of tendering for the treatment of food waste</p>	March 2009	Cabinet Member for the Environment, Councillor Fitzgerald	Consultation will take place with the relevant stakeholders	<p>Jenny Line Project Manager – Waste Management Tel: 01733 453570 jenny.line@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p>Approval of the Local Transport Plan Capital Programme 2009/10</p> <p>To approve the Capital Programme for 2009/10</p>	March 2009	Cabinet Member for the Environment, Councillor Fitzgerald	Consultation will be undertaken with the relevant internal stakeholders and the Environment Scrutiny Panel	<p>Michael Stevenson Project Engineer Tel: 01733 317473 michael.stevenson@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made

<p>Peterborough Substance Misuse Treatment Plans Formal sign-off of both the Safer Peterborough Partnership Team Adult Treatment Plan and Children's Services Young People Treatment Plan which set out the strategic direction and commissioning intentions for local substance misuse services for the financial year 2009/2010.</p>	<p>March 2009</p>	<p>Cabinet Member for Education and Children's Services, Councillor Goldspink; Cabinet Member for Health and Adult Social Care, Councillor Lamb and Cabinet Member for Housing, Regeneration and Economic Regeneration, Councillor Murphy</p>	<p>Consultation will take place with PCC Finance; Legal; Business Transformation; the relevant joint commissioning groups and the Peterborough Primary Care Trust</p>	<p>Nick Blake Substance Misuse Service Delivery Lead Tel: 01733 863880 nick.blake@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Integrated Development Programme To set out priorities for infrastructure provision to facilitate growth and regeneration of the city.</p>	<p>March 2009</p>	<p>Cabinet Member for Housing, Regeneration and Economic Development, Councillor Murphy</p>	<p>Relevant stakeholders as appropriate</p>	<p>Shahin Ismail Head of Delivery Tel: 01733 2484 shahin.ismail@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Refreshed Local Area Agreement (LAA) To sign off the refreshed LAA prior to its submission to the Government Office</p>	<p>March 2009</p>	<p>Leader of the Council and Cabinet Member for Finance and Human Resources, Councillor Peach</p>	<p>Relevant stakeholders and fora including Scrutiny Committee</p>	<p>Richard Astle Director, Greater Peterborough Partnership Tel: 01733 865042 richard@gpp-peterborough.org.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Shared Services Memorandum of Agreement to deliver revenues and benefits with Luton Borough Council</p>	<p>March 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Internal stakeholders as appropriate</p>	<p>John Harrison Executive Director – Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

<p>Sale of Surplus Former Allotment Land at Westwood Grange (South of Atherstone Avenue and Portman Close, West of Grange Road and North of Mayors Walk, Peterborough) To authorise the Chief Executive, Executive Director of Resources and Cabinet Member for Efficiency and Business Improvement to negotiate and conclude the sale of this surplus Council asset based on best consideration principles.</p>	<p>March 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation will take place with relevant stakeholders including ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Transfer of Land for Construction of A1073 (Spalding to Eye link) road The approval for the transfer of 18 hectares (44.4 acres) of agricultural land from the Peterborough Farms Estate (Strategic Property) to Peterborough Transportation for the construction of the A1073 (Spalding to Eye link) road. This transfer is expected without claim by the Farms Estate for compensation for the value of the land to be acquired by Highways or for diminution of value of the retained agricultural estate.</p>	<p>March 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation has been undertaken with PCC Farm Estates, PCC Transportation and Lincolnshire County Council</p>	<p>David Farquhar Head of Environment, Transport and Engineering Tel: 01733 453500 david.farquhar@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

APRIL - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
ICT MANAGED SERVICE To select a partner to deliver ICT services to the Council	April 2009	Cabinet Member for Efficiency and Business Improvement, Councillor Scott	Internal stakeholders as appropriate: ICT staff; HR; Finance; Legal Services; Departmental Representatives	Elaine Alexander Programme Manager – Business Transformation Tel: 01733 317984 elaine.alexander@peterborough.gov.uk	Public report will be available from the Governance Support Officer one week before the decision is made
Midland Highway Alliance - Junction 8 Parkway Signalisation Project To appoint a contractor for the project	April 2009	Cabinet Member for Efficiency and Business Improvement, Councillor Scott	Internal stakeholders as appropriate	Chris Berry Business Transformation team Tel. 07976 619906 christopher.berry@peterborough.gov.uk	Public report will be available from the Governance Support Officer one week before the decision is made

MAY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
Lady Lodge Arts Centre Options for the future use of the Lady Lodge Arts Centre site	May 2009	Cabinet Member for Efficiency and Business Improvement, Councillor Scott	Consultation will be carried out with relevant ward councillors	Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk	Public report will be available from the Governance Support Officer one week before the decision is made

JUNE - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
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There are currently no key decisions scheduled for June.

SCRUTINY COMMITTEE
AGENDA PLAN 2008-2009

Date of Meeting	Item (including what the Panel is requested to do)	Item referred by	Type of Scrutiny Activity	Relevant Terms of Reference	Expected Outcome
6 April 2009 (Despatch of papers – 27 Mar 2009)	STRATEGIC ITEMS				
	Comprehensive Area Assessment To receive a presentation on the CAA. Contact Officer: Jo Proud	Scrutiny Committee Group Reps	Performance Management	To monitor the delivery of the Community Strategy and Local Area Agreement.	Comments to officers
	MONITORING ITEMS				
	Performance Monitoring 2008/09 – Quarter 3 To consider the quarter three performance monitoring report and identify any areas of concern, including performance of the LAA. Contact Officer: Jo Proud	Cabinet	Performance Management	To monitor the performance of portfolios through regular performance monitoring reports.	Identification of any areas of concern
	Human Resources Key Performance Indicators To consider the half yearly report on the performance of the HR Key Performance Indicators and identify any areas of concern. Contact Officer: Head of HR	Officer	Performance Management	To monitor the performance of the Human Resources portfolio through regular performance monitoring reports.	Identification of any areas of concern

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